

## **Spring Road School PTO Meeting Minutes**

### **Tuesday, September 10, 2019**

Attendees: Laura Taylor, Robert Dorschner, Diane Luft, Jaime Chapin, Latham Linstedt, Jene Fulcer, Alanna Smith, Jessica DeDeker, Michele Martin, and Richard Churchill

Meeting was called to order at 4:41pm.

Introductions were made around the table.

Co-President Rich Churchill gave some overview of new business:

- Katie Jones (4<sup>th</sup> grade teacher) is in charge of spirit wear. She is working with a new supplier and is preparing to have some samples available to view at Open House in October.
- Tessa Rasmussen is creating the newsletter. She did a great job putting together the September and is working on the October.

Principal Diane Luft went over new business:

- Alternative Fall Fundraiser Buyout was approved and sent to the district for printing. It should be going home with students by the end of the week and is due back by September 30<sup>th</sup>.
- Neenah School District updated the district website. Diane received training and access to Spring Road's website within the district. She is making updates as needed to the PTO portion.
  - Diane verified positions posted under the PTO website:
    - Co-President: Jodi Zehner and Richard Churchill
    - Treasurer: Latham Linstedt
    - Recording Secretary: Laura Taylor
    - Coordinating Secretary: Michele Martin
    - Box Tops: Marie Hechimovich and Sara Langlois
    - Square 1 Art: Amy McNulty and Alanna Smith
    - Fall Buy Out Fundraiser: Michele Martin
    - Room Rep/Teacher Appreciation: Jenni Oeftger and Laura Taylor
    - Birthday Books: Kellie Smillie, Sara Schmidt, Shannon Kadlec (?)
    - Roller Skating: Jodi Zehner
    - Eaton's Pizza Chair: Jill Weyers
    - Social: Jene Fulcer
- Schoology: Diane's goal this year is to post all communication thru Schoology. She gave a small review of what Schoology is. All families were given a specific code for each of their students and should be using that to create a sign in. The purpose is to have a centrally located place for families to view communication with teachers, school, PTO, and district without having to download and use multiple apps. If anyone did not get the code, they can contact Sheila Brucks and she can print off a new sheet. If anyone is having issues accessing Schoology, they can contact Tera Preder at Spring Road.
- School Calendar: The 2019-2020 calendar was postponed being released to families because of many dates and activities that are not set or confirmed yet for the year. Dates that are confirmed are currently posted on Schoology in the calendar and we are also posting 2 months in the newsletters. A note will be made in future newsletters directing families to Schoology for future dates. A copy of the calendar thru the end of 2019 will be released to parents when the few remaining dates in 2019 are confirmed.

- Open House is scheduled for October 3<sup>rd</sup>. From 5:30-6:15, families can visit outside, eat from a Food Truck, and play on the playground. From 6:15-7:30, teachers will go to their classrooms and families can visit inside. Jessica DeDeker will be contacting local food trucks to arrange for approximately 4 trucks to provide food to families.
1. Treasurer report was made available.
    - a. Account Balances (as of 8/31)
      - i. Savings: \$7,018.85
      - ii. Checking: \$9,604.81
      - iii. Project: \$13,252.61
    - b. Deposits
    - c. Expenses
      - i. Teacher Supplies- \$1,000.00

#### Upcoming PTO and School events

1. September 11 — Walk to School Wednesday
2. September 11 — Badger Bash @ Badger Sports Park - during operating hours
3. September 13 - 30 — Alternative Fall Fundraiser
4. September 16 - 10/11— Box Top Classroom Competition
5. September 18 — Walk to School Wednesday
6. September 19— Activity Day (12:45-3pm)
7. September 25— Walk to School Wednesday
8. September 27 — No School (PLD)
9. October 2 — Walk to School Wednesday\* (National Walk to School Day)
10. October 3 — Open House 5:30 – 7:00pm
11. October 8 — PTO Meeting at 4:30pm in the Library
12. October 10 - Skate Night 5:30-7:30pm
13. October 21- 11/14 - Eaton's Pizza Order (Dec 5 Pick Up)
14. October 22, 24-25 – Parent Teacher Conferences and Book Fair in the Library
15. October 25 – Early Dismissal @ 11:30am
16. October 28 – No School

#### Open Discussion

1. Jessica DeDeker shared with us about the Neenah High School musical, Seussical The Musical, that will be performed October 9-13 at Neenah High and brought along posters and marketing information for us to share, take, and help get out into the public.

Meeting was adjourned at 5:55pm